BRIDGEND COUNTY BOROUGH COUNCIL

INFORMATION REPORT TO CABINET

30 JANUARY 2018

**REPORT OF THE INTERIM CORPORATE DIRECTOR -
EDUCATION AND FAMILY SUPPORT**

**AN EXEMPTION, UNDER RULE 3.1.1 OF THE CONTRACT PROCEDURE RULES
(CPRS) – URGENT WORKS TO YSGOL BRYN CASTELL**

1.   Purpose of report

1.1   The purpose of this report is to notify Cabinet of an exemption, under Rule 3.1.1 of the Contract Procedure Rules (CPRs), from obtaining tenders for urgent building works at Ysgol Bryn Castell.

2.   Connection to Corporate Improvement Objectives/other corporate priorities

2.1   The works assist in the achievement of the following corporate priority:

- Smarter use of resources

3.   Background

3.1   At the beginning of this academic year, two vulnerable looked-after children (LAC) pupils were being accommodated, as an interim arrangement, in the Integrated Children's Centre (ICC). During the autumn term, the number of pupils increased to five, which resulted in Corneli Primary School having to accommodate some pupils, resulting in them being taught in two different venues. As a number of the pupils are LAC, and the breakdown of placement is high risk, this could have resulted in the pupils having to be educated out of county which could cost in the region of £50k - £250k per annum.

3.2   The pupils have met the criteria for a place at a special school for pupils with social, emotional and behavioural difficulties and therefore their behaviour has been identified as a very high risk. Such special school provision will have full wrap-around support and intervention, which is essential for these pupils.

3.3   The interim situation does not present the full range of specialist staff needed for the pupils and therefore the urgent completion of adaptations to an office space at Ysgol Bryn Castell is required in order to create three teaching spaces that meet the pupils' needs. If the work had not been done the pupils could have caused harm or injury to persons or property.

3.4   Due to the urgency of the works, the Interim Director of Education and Family Support determined that there was insufficient time to enter into a full tender process for the works and therefore gave delegated approval to seek a single quotation for the scheme using the exemption under Rule 3.1.1. of the Contract Procedure Rules.

3.5 Delegated authority for a single quotation for the works (Decision Reference EFS-SM-17-66) was issued.

4. Current situation/proposal

4.1 The exemption used in EFS-SM-17-66 requires the chief officer to report to Cabinet the circumstances and action taken (a record of any exemption made in accordance with Rule 3.1.1 shall be made in the minutes of the appropriate body to which the report referred to in that Rule is made).

4.2 The exemption was due to an emergency situation in which injury to persons or property is threatened due to the temperament of the pupils (since special school provision with full wrap-around support and intervention is essential for these pupils).

5. Effect upon policy framework and procedure rules

5.1 There are no effects upon the Council's policy framework or procedure rules.

6. Equality Impact Assessment

6.1 There are no equality implications arising from this report.

7. Financial implications

7.1 The scheme has a budget of £96k which is funded from existing service budgets within the Education and Family Support Directorate in 2017-2018. Approval was provided through Delegated Powers (EFS-SM-17-68) in December 2017 to include the scheme within the capital programme.

8. Recommendation

8.1 It is recommended that Cabinet notes the exemption from the requirement to tender, in accordance with Rule 3.1.1 of the Contract Procedure Rules.

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Background documents

1. SCHEMES OF DELEGATION OF FUNCTIONS – Record of Decision - EFS-SM-17-66
2. SCHEMES OF DELEGATION OF FUNCTIONS – Record of Decision -